

DRAFT - Minutes of Leven Parish Council meeting held on Tuesday, 2 November 2021 at 7:15pm in Leven CE (VC) School

Present: Mrs B Ellerington-Jennings, S Mathison, S Nicholson, D Thorne, R Jennings, K Macklin, R Gibson, P Bakes, Mrs N Saunders

21-22/71 Apologies: Mrs P Ablett, Miss J Richardson, Councillor Gateshill, Councillor Greenwood

21-22/72 Declaration of interest both pecuniary and non-pecuniary: None

21-22/73 Minutes of the last meeting: S Nicholson proposed, R Jennings seconded, and all were in favour of them being signed as a true record. Mrs Ellerington-Jennings and Mrs N Saunders abstained as they were not present at the October meeting.

21-22/74 Clerk's report: To be covered by the agenda items

21-22/75 Planning applications

21/03769/TCA – Mr. A Walker - LEVEN CONSERVATION AREA - Crown lift 1 no. Sycamore tree (T1) to 6 metres back to appropriate growth points requiring clearance of contact with neighbouring dwelling at 4 East Street, Leven **Support the tree officer's recommendations**

21-22/76 Planning decisions

21/03093/PLF – Emily Newsome – Erection of a single storey extension to side to create replacement garage following removal of existing at 18 West Street, Leven – **Granted**

21/03584/TCA – Mr Kevin Dobson – LEVEN CONSERVATION AREA – Crown lift 1 no. Silver Birch (T1) to 5 metres; Fell 1 no. Hawthorn (T2) to clear lamp post at The Old Bank House, 6 East Street, Leven – **Granted**

21/02997/PLF – Mr & Mrs Fordham - Erection of a first floor extension with 4 roof lights to the new roof and 2 new windows to the front elevation, with increased height to chimney to first storey extension at 14 Nursery Walk, Leven - **Granted**

21-22/77 Correspondence

27 September 2021	Mr. M Brumitt and family	Memorial bench
October 2021	ERNLLCA	Newsletter
October 2021	Humberside Police	Parish/Town News Release
October 2021	Mr. M Snow	17 East Street
9 October 2021	Leven Playing Field Association	Letter of thanks
11 October 2021	East Riding of Yorkshire Council	S85 Local Government Act 1972
13 October 2021	Paul Smith - Getextra	New website design
14 October 2021	East Riding of Yorkshire Council	Sandholme Park
14 October 2021	East Riding of Yorkshire Council	Annual snapshot of Rough Sleepers in the East Riding

19 October 2021	NALC	Website accessibility
21 October 2021	ERNLLCA	Training – Breakthrough Communications
26 October 2021	East Riding of Yorkshire Council	Beverley & surrounding areas – Youth provision proposal
26 October 2021	Councillor Gateshill	East Street – one way system
28 October 2021	Newbald Parish Council	ERYC’s relationship with Town and Parish councils
1 November 2021	East Riding of Yorkshire Council	Sandholme Park

East Riding of Yorkshire Council - S85 Local Government Act 1972: The clerk had sought guidance from Mathew Buckley, Head of Legal and Democratic Services, ERYC regarding the 6-month attendance rule which will come into effect from November 2021. The clerk was advised that the parish council can pass a resolution approving the absence. The resolution must be passed before the six-month period expires and needs to approve the absence for a specified period of time.

21-22/78 Revised Code of Conduct: A copy of the revised Code of Conduct adopted by East Riding of Yorkshire Council was circulated to the councillors prior to the meeting and discussed. K Macklin proposed, R Jennings seconded, and all were in favour of Leven parish council adopting the revised Code of Conduct as presented. The clerk is to send an email to East riding of Yorkshire Council advising that the revised Code of Conduct has been adopted together with the minute reference.

21-22/79 Treasurer’s report

2 November 2021	Getextra	£244.80	Website hosting annual fee
25 November 2021	Mrs. S L Woolfitt	£379.72	November salary and expenses
25 November 2021	Mr. A E Dawson	£193.67	November salary

P Bakes proposed, S Nicholson seconded, and all were in favour of the above payments being made.

21-22/80 Change in bank signatories: The clerk is to submit a change of signatories on the NatWest bank account to replace Mrs P Ablett’s with Mrs B Ellerington-Jennings.

S Nicholson proposed, P Bakes seconded, and all were in favour of the above.

It was resolved that:

- The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories.

And the current mandate will continue as amended.

21-22/81 Financial matters: None

21-22/82 Representatives reports:

Police: S Mathison reported that all was quiet in the village with nothing to report.

21-22/83 Christmas lights switch on: The Christmas tree lights are to be switched on Friday, 3 December 2021 at 4.45pm. This will coincide with the school PTFA Christmas Fair which is to open at 5:00pm. S Mathison, K Macklin and S Nicholson to put the lights on the

tree ready for the switch on. **Note:** This has now been changed to Sunday, 5 December 2021 at 5:00pm

21-22/84 General purpose matters:

Pipe Bridge: Mrs Ellerington-Jennings reported that a new bridge is replacing the old bridge.

Peter Ward Homes: The clerk is to follow up the request for a sign at Whitecross Roundabout directing traffic delivering to the site down the bypass and onto Hornsea Road. Heavy articulated wagons are coming through the village causing traffic problems outside the school and the doctors surgery.

The Close: The clerk is to contact grounds maintenance to ask for a tree survey to be carried out on the trees on The Close. A tree came down in the high winds recently just missing a car and got caught up in the telegraph wires. The trees are very tall and could cause serious damage to the bungalows.

Remembrance Sunday: The clerk has ordered a wreath from the Royal British Legion and D Thorne will be laying it on behalf of the parish council. The plaques have been fastened to the reverse of the village signs.

Wray Trust: Mrs Ellerington-Jennings had attended the Wray Trust meeting at Mr & Mrs Richardson's. 13 grant applications had been approved for local children/students in the village.

21-22/85 Date of next meeting: Tuesday, 7 December 2021

As there was no further business the meeting closed at 8:08pm