

**DRAFT Minutes of the annual general meeting of Leven parish council held on Tuesday, 4 May 2021 remotely via Zoom following the Annual Parish Meeting at 7:15pm**

**Present: Mrs Ellerington-Jennings, Mrs Ablett, S Mathison, S Nicholson, R Gibson, D Thorne, R Jennings, K Macklin, Mrs Saunders, P Bakes, Miss Richardson, Cllr Gateshill**

**21-22/1 Apologies: None**

**21-22/2 Election of Officers**

Chair: S Nicholson proposed, Miss Richardson seconded, and all were in favour of Mrs Ellerington- Jennings being elected as chair.

Vice-chair: Mrs Ablett proposed, S Nicholson seconded, and all were in favour of S Mathison being re-elected as vice-chair.

Committee members and representatives:

**Finance committee:** S Mathison (chair), Miss Richardson, David Thorne, R Gibson, D Thorne

**Youth club representative:** D Thorne

**Sports Hall representative:** K Macklin

**Police liaison:** S Mathison

**History Group representative:** S Nicholson

**Recreation Hall representative:** S Nicholson

**Scouts' representative:** Vacant

**Leven parish council website:** The clerk, P Bakes

**21-22/3 Declaration of interest both pecuniary and non-pecuniary: None**

**21-22/4 Minutes of the last meeting:** S Nicholson proposed, D Thorne seconded, and all were in favour of them being signed as a true record.

Councillor Gateshill joined the meeting at 7:35pm

**21-22/5 Clerk's report:**

**Grass cuttings – Canal path:** The clerk had reported that grass cuttings had been dumped behind a garden by a resident on the canal path. This has not yet been cleared away so the clerk will report it again.

**21-22/6 Review of policies:** The clerk had circulated prior to the meeting the policies due to be reviewed. S Nicholson proposed, Mrs Ablett seconded, and all were in favour of them being re-adopted.

## East Riding of Yorkshire Council matters

**East Street:** A discussion was held regarding correspondence received from Hessle Town Council regarding ANPR cameras. As the parish council does not have CCTV cameras, ANPR cameras would not be an option for the parish council. A resident had spoken with the clerk and had advised that they had witnessed 2 cars pulling caravans exiting from the one-way street the wrong way. The clerk is to chase up the signs that are to be erected by East Riding of Yorkshire Council at the junction of East Street and Hornsea Road. Councillor Gateshill asked for any information to be forwarded to himself for discussion with Supt. Dowse.

Miss Richardson left the meeting at 7:50pm

**Devolution:** The clerk advised that she would send the letter to Council Owen, Conservative Group Leader and Mrs Lacey, Chief Executive with the parish council's view regarding devolution. Councillor Gateshill advised that he was not aware of anyone that was in favour of the Devolution proposal.

Councillor Gateshill left the meeting at 8:00pm

### 21-22/7 Correspondence

7 April 2021	Mr G McDonald	17-19 East Street
12 April 2021	Leven Sports Hall	Risk assessment
12 April 2021	Leven Primary School	Use of school hall for parish council meetings
23 April 2021	Nigel Rowe	Noise – Yarrows Aggregates
27 April 2021	Mr Breeze	Road mess in Rosedale
27 April 2021	East Riding of Yorkshire Council	Tree work on North Street
29 April 2021	East Riding of Yorkshire Council	Parish precept payment
29 April 2021	East Riding of Yorkshire Council	Open spaces - Leven
29 April 2021	East Riding of Yorkshire Council	Remote meetings after 7 May
30 April 2021	Hessle Town Council	ANPR cameras
30 April 2021	Mr Breeze	Road mess in Rosedale

Regarding the letter complaining about the road mess in Rosedale, the clerk is to forward it to Councillors Gateshill and Greenwood.

### 21-22/8 Planning applications

**21/00371/PLF – Mr & Mrs Needham - Erection of two storey extension to side at 1 West Street, Leven - No objections to the application**

**21/01039/PLF – Mr Daniel MacKay - Erection of a single storey extension to side with dormers to front and rear and a single storey extension to rear, construction of extensions to existing front and rear dormers and associated works at 11 Barley Gate Leven – No objections to the application. S Nicholson abstained from the voting.**

**21/01186/PLF – Mr Neil Hood – Erection of two storey and single storey extensions to rear at 75 East Street, Leven – No objections to the application**

## 21-22/9 Planning decisions

**21/00790/TPO** – Mrs J Small - TPO - LEVEN NO. 10 (REF 724) G1 - Remove 1 no. Scots Pine tree (T2) due to the tree having a long thin trunk and a high crown giving the tree a top-heavy appearance, is disproportionate for its size and the problem will increase over time at 7 Apple Tree Garth, Leven  
**Granted**

**21/00822/PLF** – Mr Paul Hobson - Erection of dwelling with integral garage and construction of vehicular access at Land South West Of 7 High Stile, Leven **Approved**

**21/00390/PLF** – Mrs Vikki James - Erection of single storey extension to rear at 11 Mallard Avenue, Leven **Approved**

**21/00406/PLF** – Mrs Emma Leak - Erection of a single storey extension to rear with roof lights at 25 Hornsea Road, Leven **Approved**

## 21-22/10 Treasurer's report

25 May 2021	Mrs S L Woolfitt	£379.92	May salary and expenses
25 May 2021	Mr A E Dawson	£193.68	May salary

S Nicholson proposed, Mrs Ablett seconded, and all were in favour of the above payments being made.

## 21-22/11 Financial matters: None

**21-22/12 Future meetings:** Due to government ruling all parish council meetings must be held 'face to face' from 7 May 2021. Information has been circulated by East Riding of Yorkshire Council advising that '*parish councils could delegate all matters to your clerk and continue to hold remote meetings as you do now. The recommendations on matters decided at the remote meeting would operate as recommendations to the clerk who would sign the decisions off. Alternatively, you could hold meetings with a bare quorum of members in attendance*'. Discussions were held and S Nicholson proposed, Mrs Ablett seconded, and all were in favour of delegating powers to the clerk up to and including the August 2021 meeting. After that date, subject to the government rulings in place at that time, meetings would revert to face to face, with meetings taking place in the school.

## 21-22/13 Representatives reports:

**Police report:** S Mathison advised that all is quiet in the village with nothing to report.

**Youth Club:** D Thorne reported that there are no youth club meetings at present.

**Leven Playing fields:** K Macklin reported that the sports hall is slowly opening with bookings.

**Leven CE (VC) School:** Mrs Ellerington-Jennings reported that the children had returned after the Easter break and that they have had no reports of COVID at the school.

**Beverley & North Holderness Internal Drainage Board:** Mrs Ablett reported that the next meeting is in a few weeks' time.

**Wray Trust:** Mrs Ablett advised that the chair of the parish council is also a member of the Wray Trust. The clerk is to advise Mrs Dickinson of the new chair's contact details.

**21-22/14 General purpose matters:**

**Bus stop markings – South Street:** D Thorne reported that the markings on the road at the bus stop pull in on South Street are faded and need to be re-painted. The Clerk will report it to East Riding of Yorkshire Council.

**Trees – North Street:** P Bakes reported that trees had been cut down at a property on North Street. The clerk advised that she had been contacted by Mr Hilton regarding this matter and that she had enquired with East Riding of Yorkshire Council as to whether this was allowed. The clerk was advised that as it was not in a conservation area and that the trees do not have a TPO on them then the work can be carried out.

**Thanks:** D Thorne on behalf of the parish council gave a vote of thanks to Mrs Ablett for her time as chair. During this time Mrs Ablett has undertaken a fantastic role and amongst many things in fighting the cause for flooding and planning issues in the village. Mrs Ablett thanked D Thorne and commented that it was time for a fresh face.

**21-22/15 Date of next meeting: Tuesday, 1 June 2021 at 7:15pm via Zoom.**

**A meeting will be held Wednesday, 2 June 2021 at 6:30pm to approve the accounts. This will be attended by a minimum of 4 councillors to be quorate.**